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# HILL TOP HOUSE HOTEL

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HARPERS FERRY, WV

## Notice of Hill Top House Hotel Pre-Permit Submittal and Schedule

This is the agreed upon notification to the WVDED that SWaN Hill Top has submitted the following permit plan for third-party plan review. This will initiate the agreed upon streamlined schedule outlined below.

### Permit: Demolition Permit Plan

Engineer of Record: Gordon & Associates

Third Party Reviewer: Urban, LTD

Date Submitted: October 14, 2021

### Schedule:

10-14-21	Submitted to Third-Party Plan Reviewer
10-28-21	Third-Party Plan Reviewer's Letter of Recommendation or Review Comments Due

Once SWaN has received the Third-Party Plan Reviewer's Letter of Recommendation we will provide to the WVDED for a 10-day review.

Appreciatively,

Laurel Ziemianski  
SWaN Hill Top House Hotel Project Manager



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HARPERS FERRY, WV

## **Notice of Hill Top House Hotel Site Activity #001**

This is a notification to the WVDED that SWaN Hill Top will be installing a six-foot construction safety fence at the Tourism Development District (TDD) boundary. This is a life-safety measure used to secure the construction site.

The completion of this fencing will temporarily close:

- Columbia Street north of Washington Street
- East Ridge Street east of TDD boundary
- Promontory Overlook
- Columbia Street Overlook

The above areas will reopen to the public for 24/7 access once the proposed Hill Top House Hotel is constructed and operating.

Appreciatively,

Laurel Ziemianski  
SWaN Hill Top House Hotel Project Manager



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# HILL TOP HOUSE HOTEL

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HARPERS FERRY, WV

## **Notice of Hill Top House Hotel Site Activity #002**

This is a notification to the WVDED that SWaN Hill Top will be installing MOT (Maintenance of Traffic) signs at the Tourism Development District (TDD) boundary on Thursday, November 11, 2021. This is a common standard completed before road closures due to construction.

Also, in preparation for upcoming demolition, movable barriers will be placed near road fence gates. The road gates will remain open until the demolition team mobilizes in a few weeks.

As a reminder, demolition will temporarily close:

- Columbia Street north of Washington Street
- East Ridge Street east of TDD boundary
- Promontory Overlook
- Columbia Street Overlook

The above areas will reopen to the public for 24/7 access once the proposed Hill Top House Hotel is constructed and operating.

Appreciatively,

Laurel Ziemianski  
SWaN Hill Top House Hotel Project Manager



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# HILL TOP HOUSE HOTEL

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HARPERS FERRY, WV

## **Notice of Hill Top House Hotel Permit Application Submittal Permit #001**

This is notification to the WVDED that SWaN Hill Top is submitting the following permit application for their review and approval. This will initiate the agreed upon 10-day review process.

**Permit: Roof Replacement Permit Application  
500 E Ridge St.  
Harpers Ferry, WV 25425**

General Contractor: Pinnacle Enterprises, LLC

Third Party Reviewer: Not applicable

Date Submitted: November 24, 2021

**Schedule:**

11-24-21	Submitted to WVDED for Review
12-10-21	Review Comments or Approved Permit Placard Due

Once SWaN has received the approved permit we will schedule the contractor to begin.

Appreciatively,

Laurel Ziemianski  
SWaN Hill Top House Hotel Project Manager



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# HILL TOP HOUSE HOTEL

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HARPERS FERRY, WV

## **Notice of Hill Top House Hotel Permit Application Submittal Permit #002**

This is notification to the WVDED that SWaN Hill Top is submitting the following permit application for their review and approval. This will initiate the agreed upon 10-day review process.

**Permit: Demolition Permit Application  
400 E Ridge St.  
Harpers Ferry, WV 25425**

General Contractor: Turner Construction Co.

Third Party Reviewer: Urban, Ltd.

Date Submitted: November 24, 2021

**Schedule:**

11-24-21	Submitted to WVDED for Review
12-10-21	Review Comments or Approved Permit Placard Due

Once SWaN has received the approved permit we will schedule the contractor to begin.

Appreciatively,

Laurel Ziemianski  
SWaN Hill Top House Hotel Project Manager



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HILL TOP HOUSE HOTEL

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HARPERS FERRY, WV

**Notice of Hill Top House Hotel Site Activity  
#003**

This is a notification to the WVDED that SWaN Hill Top is beginning the roof replacement at 500 E Ridge Street on December 20, 2021. This was approved by WVDED Hill Top TDD Permit 21-1148TDD (attached) on December 10, 2021.

Appreciatively,

Laurel Ziemianski  
SWaN Hill Top House Hotel Project Manager



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# HILL TOP HOUSE HOTEL

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HARPERS FERRY, WV

## **Notice of Hill Top House Hotel Site Activity #004**

This is a notification to the WVDED that SWaN Hill Top is slipping the beginning of the demolition process at 400 E Ridge Street, from Monday, January 10, 2022, to Wednesday, January 12, 2022. Both gates will be locked at the onset of demolition activity for life-safety measures.

Site access will be for authorized personnel only beginning that day.

Appreciatively,

Laurel Ziemianski  
SWaN Hill Top House Hotel Project Manager



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HILL TOP HOUSE HOTEL

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HARPERS FERRY, WV

**Notice of Hill Top House Hotel Site Activity  
#005**

This is a notification to the WVDED that SWaN Hill Top is beginning the demolition mobilization process at 400 E Ridge Street on Wednesday, January 12, 2022. Both gates will not be locked until the environmental group begins on site activity next week.

Appreciatively,

Laurel Ziemianski  
SWaN Hill Top House Hotel Project Manager